

**Word of Life Florida Retreat Center**

*Rental and Use Packet as of July*

*28, 2016*

[flconference.wol.org](http://flconference.wol.org)

## CONDITIONS FOR USE

- I. Groups using Word of Life Florida must provide the following:
  - a. Linens, pillows, toiletries and towels (for cabins only)
  - b. Competent adult counselors and leaders
  - c. Word of Life Statement of Faith and Standard of Conduct: The group leader will read through, agree to abide by the principles contained therein, and communicate this information to all group participants. The Form must be signed and on file during the event.
  - d. Each party agrees to obtain and keep in effect during the Conference a commercial general liability insurance policy with a suggested combined single limit for personal injury and property damage of \$1,000,000 per occurrence and \$2,000,000 aggregate. A certificate of insurance coverage must be on file with Word of Life prior to the event.
  - e. Force Majeure: An event of Force Majeure shall mean any act of God, fire, earthquake, national disaster, accident, act of government or any other act that is beyond the reasonable control of either party. Neither party will be deemed in default of the Agreement to the extent that performance of the affected party's obligations is made illegal or impossible by reason of a Force Majeure event, provided that the affected party shall give the other party written notice of the Force Majeure event promptly, in any event within (15) days (if available) of discovery, and shall use best efforts to continue to perform obligations hereunder in spite of the event.
  - f. Word of Life Florida does not provide medical care.
  - g. Liability release waiver completed and signed by the host organization (see last page). ***Host group is responsible for providing and completion of medical release forms for each participant.***
- II. Groups using Word of Life Florida must agree to the following:
  - a. Personal Conduct:
    - i. The group leader is responsible to inform all members of his/her group of the standards at Word of Life Florida. ***A leader must be on duty at all times in areas where youth campers are present.*** Youth campers may not be left on their own.
    - ii. The use of cigarettes, tobacco products, alcohol, illegal narcotics, fireworks, and firearms are prohibited.
    - iii. Excessively loud or questionable styles of music are prohibited. The texts of songs being used are to be biblically true and doctrinally correct. If you have questions concerning styles of music, please seek assistance beforehand. ***The volume of the music being used should not exceed 100 decibels at the exit of the room or area in which it is being played.***
    - iv. Modesty in dress is an important principle in the life of a Christian. Clothing must be appropriate for the recreational activity in which the group is participating. Shorts and pants should be modest. **Clothing which is NOT permissible:** clothing that has offensive logos, pictures or wording; strapless or bare midriff tops for girls. We strongly suggest one piece or tank top bathing suits for females. **Bathing suits are not permitted outside of water areas.** When leaving the waterfront or pool or any other water activities that may be taking place, please put on a cover up or t-shirt and shorts.
    - v. Offensive language or swearing is not permitted.
  - b. Noise Levels: Word of Life Florida has many guests, young and old and in order to be good neighbors, we have instituted the following policies regarding noise:
    - i. Music being played indoors should be contained to the room in which it is being

played and should never be higher than 100db. Bass levels should be controlled so that they are never heard nor felt outside of the room in which the music is being played.

- ii. Outdoor loud speakers are only allowed between the hours of 9am and 10pm. And should never be louder than 85db within 100 feet of the speakers. Bass levels must be controlled as well.

c. Activities

i. Water

1. All swimmers must follow our pool rules.
2. Swimming will be allowed only at the pool. Do not swim in the lake.
3. Girls and boys bathing suits must be modest (Girls – one-piece suit, Boys – boxer type).

ii. Recreational

1. Multi-purpose rec fields are available for use at no additional charge. We also have activities such as Gaga Ball, volleyball and basketball.
2. Balls are available upon request.

iii. Adventure

1. Low ropes course are available for your group while at Word of Life Florida upon reservation.
2. Paintball is available for all guests upon reservation but is not included in pricing.

iv. Facilities:

Each cabin has 7 bunk beds. To help keep utility cleaning costs as low as possible, our minimum occupancy is **7 people per cabin**. Please park in the designated parking areas only. Do not park on the grass. We also have Villa's, Executive Suites and Hotel rooms available. Guests are to leave facilities in at least the same condition than they found them. Damages to room furnishings, equipment and buildings will be charged to the group's credit card authorization (minimal cost for damages to facilities is \$150).

**v. Pets are NOT permitted.**

vi. Safety

1. Specific permission must be secured for camp fires or any unusual activity.
2. Shoes must be worn at all times other than the pool area.
3. Swimming in the pool is "at your own risk", but a lifeguard can be provided for a nominal fee.

III. Reservations, Security Deposits and Payments

- a. **Reservations** – A minimum of 140 people is required to reserve the facilities entirely for a weekend. To make a reservation with Word of Life Florida, an "Agreement for Use" must be completed and returned with your deposit. Upon our receipt of these items, a confirmation email will be sent to the group leader.

b. **Deposits**

- i. A 20% deposit is required to reserve the facility. (See refund policy below)
- ii. The credit card authorization may be used to cover expenses created from damage to property, building or equipment by individual or group neglect, misuse, or abuse and any additional expenses created by a member of the group.
- iii. If paying by check, please mail check to: **13247 Word of Life Dr. Hudson, FL 34669**

c. **Payments**

- i. Checks or Credit Card are acceptable ways for making deposits or payments. Please make checks payable to Word of Life Florida.
- ii. The total unpaid balance is due **prior to departure**.

- d. **Changes** – Because Word of Life Florida has to order food, hire staff and purchase supplies in advance, any changes to the number of guests must be made at least **TWO WEEKS** prior to your arrival date. Within **TWO WEEKS** of your arrival date the proposed numbers are committed numbers.

**Cancellations** – Word of Life Florida is a nonprofit ministry which strives to provide a quality experience for all who visit. Our staff is preparing for your group's visit long before your arrival. Staff and food budgets are based upon group reservations. Cancellations create difficulties for our preparation and scheduling, and other groups may not have been able to come because of an already filled reservation. When a cancellation occurs, we may not have the opportunity to fill the vacant facilities because of a shortage of time. For these reasons, Word of Life Florida has implemented the following Cancellation Policy:

***If a reservation is canceled...***

- i. **More than 120 days** in advance, the deposit will be refunded
- ii. **61-90 days** in advance, the deposit is forfeited
- iii. **30-61 days** in advance, the group leader will be responsible for another 30% of the total of the estimated bill
- iv. **Less than 30 days** in advance, the group leader will be billed for and must pay 100% of the estimated total bill.

**Meals - We** take pride in the quality of our food. All menus are designed by Word of Life Florida. **Special menu requests may alter pricing.** The choices of menus only apply when you choose the campus buyout option. When multiple groups are staying on campus at one time, we will serve the best meal option for both groups. We do accommodate for food allergies when notified two weeks prior to your event.

**Are there discounts available for children?**

Word of Life Florida only provides discounts for children staying in Conference Center Accommodations.

**AGREEMENT FOR USE- Return this with your deposit: Word of Life Florida, 13247 Word of Life Dr., Hudson, FL 34669**

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**Group Name**

**Contact Person**

Phone #: (        )        - \_

Contact Cell #: (        )        - \_

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**Street Address**

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**City**

**State**

**Zip Code**

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**Group Type (Adults, Students, Kids)**

**E-mail Address**

**Total Attendees (including leaders):** \_

(This number is a committed number within 14 days of your reservation)

**ARRIVAL INFO:** Date: \_

Time: \_

First Meal (please circle): Breakfast Lunch Dinner

**DEPARTURE INFO:** Date: \_

Time: \_

Last Meal (please circle): Breakfast Lunch Dinner

**Total # of Meals:** \_

**Meal Times:** Breakfast: \_

Lunch: :\_

Dinner: :\_

**Liability and Terms Agreement:**

**\*As the leader,** I understand that paintball, climbing tower, archery and use of the BB gun range are additional costs to my reservation. I also understand that outside food and beverages are not permitted on the camp property. I agree to holding my groups standard to modesty high while at camp. I understand that if our group does not book for at least 140 overnight weekend guests, for any weekend, that we are not guaranteed exclusive rights to the Word of Life Florida property and that there is a chance another group me be on the property at the same time.

**\*As the group leader, I have read the "Conditions for Use", and our group agrees to abide by those regulations during our stay at Word of Life Florida.** Furthermore, we hereby release and discharge Word of Life Florida, its officers, directors, employees and agents from any claims, causes of action, costs, obligations or financial responsibility resulting from or arising out of any incident, injury or accident occurring while our group is attending Crowders Ridge Camp & Retreat Center. I also acknowledge that any changes to this information must be made at least two weeks in advance, and **payment is due prior to departure.**

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**Authorized Signature**

**Date**

**Credit Card Authorization:**

By signing below you authorize Crowders Ridge Camp & Retreat Center to process the below credit card for full payment against damages in association with your rental and use of Crowders Ridge Camp & Retreat center an. No credit card debit will occur if no costs are incurred.

Cardholder Name (as printed on card):

Card Type (Visa, MasterCard, etc.):

Card Number: \_

Expiration Date:        / \_

3 Digit Security Code (located on the back of card): \_

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Signature:

Date: